

The Secretary shall be an alumnus working outside the college itself. The Joint Secretary shall be an alumnus working in the college.

- D. The elected / nominated executive committee shall have a period of one year but they shall continue in office until the successor committee is elected / nominated.
- E. Election of the office bearers, if necessary, shall be done by secret ballot with the patron as the returning officer.
- F. In the absence of the president, the working president shall assume the powers of the president.
- G. If any other post in the Executive Committee falls vacant, the committee shall co-opt suitable members for the posts on their consent.

5 POWER AND RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE AND OFFICE BEARERS :

A. Executive Committee :-

The Executive Committee is responsible for the overall management of the association and will be the custodian of all the assets of the association.

The Executive Committee shall meet at least twice in a year.

The Executive Committee shall have the power to peruse all the accounts of the association and shall have the power to decide on all the policy matters of Association.

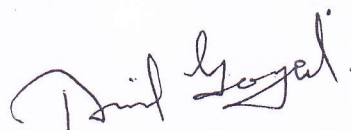
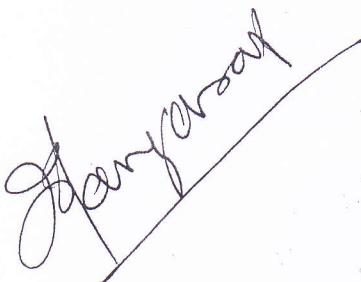
The Executive Committee shall receive the Subscription and donation / Contributions against serially machine-numbered receipts with counterfoils to be signed by the Joint Secretary or an Executive Committee member authorize by the Joint Secretary.

The annual accounts and budgets shall be prepared by the Executive Committee shall present them for consideration of the association.

The Executive Committee shall consider and sanction necessary funds for the meeting, expenses of the association and it shall raise funds through donation / contributions, if necessary.

B. Patron :-

The patron shall advice and helps the Executive Committee on matters concerning the working of the association.



C. President :-

The President shall preside over the meetings of the General Body and Executive Committee.

The President shall have the power to peruse the accounts of the Association whenever necessary.

D. Vice – President :-

The Vice President shall perform the duties of the President in his absence or when the President so authorizes.

E. Secretary :-

The Secretary shall be responsible for the safe custody of the records of the association.

The Secretary shall receive the applications for membership and place them before the Executive Committee for appropriate action.

The Secretary shall keep the accounts and vouchers regarding receipts and expenditure, shall maintain all registers of the association, shall keep the minutes and proceedings of the Executive Committee and General body, shall convene the meetings of the Executive Committee and General body, and shall perform all other functions as the Executive Committee may assign to him/her.

6 JOINT SECRETARY :

The Joint Secretary shall assist the Secretary in the performance of duties and shall perform the duties of the Secretary in his/her absence or when so authorized by the Executive Committee / Secretary.

7 GENERAL BODY :

The General Body is the supreme authority on all matters of the Association and shall meet at least once in an year. It shall elect the Executive Committee as detailed above. It shall, if needed, verify the accounts and appoint An Chartered Accountants to audit the accounts. It shall receive the annual report and pass it and shall amend the constitution, if necessary, by a two-third majority of the members present. The decisions of the General Body shall be final and binding in all matters connected with the Association.

[Handwritten signature]

[Handwritten signature]

8 QUORUM AND NOTICE :

Quorum for the General Body meeting shall be 30 Members and for Executive Committee meeting shall be 7 members. The Notice for these meetings should be sent to the members individually not less than 10 days prior to the meeting.

9 SPECIAL MEETINGS :

On the written request of not less than 30 Members. Secretary shall convene any special meeting of the General Body. Special Executive Committee meetings may be convened on the request of not less than 50% of its members.

The President shall have power to direct the Secretary to Convene any extra ordinary meeting of the Executive Committee. If the Secretary is unable / fails to do so, even two weeks after the proposed date, the president may convene the meeting him / herself or may direct the Joint Secretary to do so.

10 OPERATION OF FUNDS :

The account of the Association shall be opened and operated in any Nationalized / Scheduled Bank.

11 MISCELLANEOUS :

In all meetings the majority decision will be recorded, as the decision of the meeting.

An year for the Association will be 1st April to 31st March.

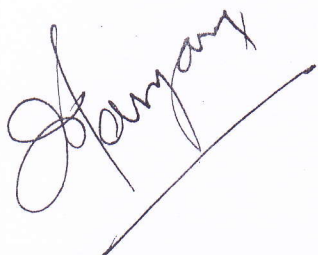
The elections to the Executive Committee and Annual General Body shall be held in the first Monday of the October. The new Executive Committee shall take charge in the Second week of the October.

12 ASSETS AND LIABILITIES :

All assets and liabilities of the IHMAAA shall vest with the Executive Body and managed by it in accordance with the provisions contained in these Rules and Regulations.

13 AMENDMENTS :

The amendment, addition or alternation shall be made in the Memorandum and Rules and Regulations (Bye-law) of the IHMAAA, unless it is supported by 2/3rd of the members with voting right present and voting in an Annual General Body meeting or in a specific General Body meeting



convened for the purpose, by intimating individually to all members of the IHMAAA having voting rights.

The Executive Body shall have power from time to time to take decision as it may think fit and proper under provision of this Bye-law and to provide for the management of the IHMAAA and its properties and also from time to time alter any such decisions adopted or subsequently amended shall in any manner be inconsistent with any of the provisions of this bye-law or the Society Registration Act, 1860.

14 EXPULSION OF A MEMBER :

Any member of the IHMAAA acting in contravention of the objectives of the IHMAAA or guilty of misconduct shall be liable for expulsion on the votes of two third of the members present in the person entitled to vote at an extraordinary or Annual General Body meeting convened for the purpose.

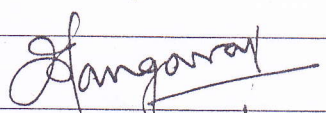
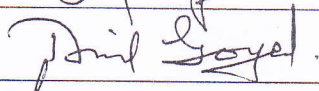
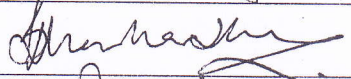
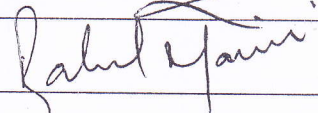
15 DISSOLUTION :

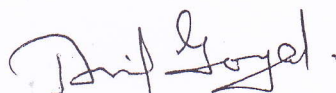
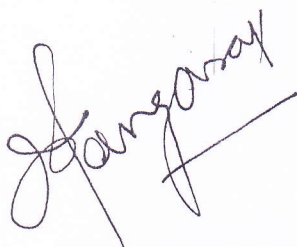
The IHMAAA may be dissolved only at an Extra-Ordinary General Meeting convened for the purpose and attended by at least three-fifth of the members on the roll who are entitled to vote at the time. Consent of at least three-fourth of the members, who are entitled to vote shall be necessary for the resolution to be declared carried and that shall be confirmed in a subsequent special meeting.

On dissolution, the assets of the IHMAAA after clearing all debts and liabilities shall be handed over to any other similar organization, registered under the Societies or Registration Act, 1860.

We, the following members hereby form rules and regulations of this Association as above.

We, the undersigned members of this Association do hereby propose to register the said Association under The Provisions of The Bombay Public Trust Act, 1950 and Societies Registration Act, 1860.

Sr. No.	Name	Signature
1	Dr J. K. Mangaraj	
2	Mr. Anil Goyal	
3	Mr. Bhaskar Sharma	
4	Mr. Rahul Maini	



5	Ms. Jaya Sharma	Jaya Sharma
6	Mr. Harjindersingh Sandhu	Harjindersingh Sandhu
7	Mr. Salla Vijaykumar	S. Vijaykumar
8	Mr. Kapil Singh	Kapil Singh
9	Mr. Chitresh Sarswat	Chitresh Sarswat
10	Mr. Reetesh Meena	Reetesh Meena
11	Mr. Ankit Mathur	Ankit Mathur
12	Mr. Vinay Namjoshi	Vinay Namjoshi
13	Mr. Pratik Gambhir	Pratik Gambhir
14	Mr. Rachitkumar Joshi	Rachitkumar Joshi
15	Mr. Hement Pandhal	Hement Pandhal

PLACE :- KUDASAN, GANDHINAGAR

DATE :- - -2013.

[Handwritten signature]

[Handwritten signature]